Royal Society of Medicine
Constitution of Academic Board

Responsibility of Academic Board

- The Board shall have the ability to bring forward in discussion with the Dean, academic initiatives for the scientific meetings of the Society other than the meetings of Sections.

- The Board shall have responsibility for approving proposals for Visiting Professorships and other academic activities of the Society.

- The Board shall have responsibility for considering changes and improvements in the organisation of meetings, and where necessary making appropriate recommendations to Council.

- The Board shall consider the creation, abolition, amalgamation of Sections as proposed by Sections or in response to recommendations of the Education Committee in respect of poor educational and/or financial performance.

- The Board shall include within its considerations not only educational matters but also the other academic activities of the Society, and such other aspects of the Society’s operation as are relevant to Section or other academic business.

- The Board shall establish ad hoc advisory groups as appropriate topics that require further discussion arise. Typically, an advisory group will meet on not more than 2 occasions and will provide written feedback to the originating committee.

- Members will be nominated or invited to join an Advisory group at the discretion of the Chairman of the originating committee. The majority of members of an advisory group will ordinarily be derived from Section Councils.
Composition of Academic Board

Academic Board shall consist of:

Voting members:
- The Chairman and Chairman-Elect (who will also act as Vice-Chairman), who shall be elected by Academic Board for a period of 3 years.
- A nominated Section Council representative, usually for a period of 2-3 years from each Section. Those whose President have been elected Chairman and Vice-Chairman of Academic Board shall each be entitled to elect another member of the Section Council to represent the interests of that Section on Academic Board.
- A nominated committee representative from the Student Members Group.
- A nominated committee representative from the Trainees Committee.
- A nominated committee representative from each of the Internal Societies.

Non-voting members:
- The President (ex-officio)
- A nominated committee representative from each of the Networks.
- The Dean (ex-officio)
- The Chief Executive (ex-officio)
- The Director of Education (ex-officio) who shall supply its secretariat.
- The Director of Membership, Communications and Marketing (ex-officio)
- The Director of Library Services (ex-officio)

Academic Board shall have the power to co-opt where necessary.
Term of Office

The period of office of members of Academic Board shall normally be for one, two or three years, as decided by individual Sections. The maximum terms of office of the Vice-Chairman, Chairman Elect and Chairman shall also be three years respectively, subject to annual re-election. No member shall normally serve for more than six consecutive years in any combination of posts. The quorum will be 22 of whom 18 must be voting members.

Representation of Academic Board on Council

The Chairman of Academic Board shall be its representative on Council. The Chairman Elect will be an ex-officio member of Council, the year before they take over as Chairman.

Meetings of Academic Board

The Board shall meet ordinarily not less than three times a year by notice given in writing given by its Chairman of at least fourteen days. Extra-ordinary meetings of the Board may be called by the Chairman, Chairman Elect or Vice-Chairman or by any six members of that Board by request to the Chief Executive in writing. Such additional meetings shall require at least fourteen days notice in writing to all members of the Board and the proposed business shall be stated when this notice is given.

Responsibility of the Chairman of Academic Board

The Chairman of Academic Board shall be responsible for representing the views of Academic Board at Council.